

Minutes from the Health and Wellbeing Board–
JCEG Monday 22 February 2016
North London Business Park, Boardroom
1pm-2.30pm

Present:

- (AD) Anisa Carr, Resources Director, LBB
- (BR) William (Bill) Redlin, Director of Operations and Delivery, Barnet CCG
- (CM) Chris Munday, Commissioning Director Children and Young People, LBB
- (OW) Dawn Wakeling, Commissioning Director Adults and Health, LBB (Joint Chair)
- (JL) Jeff Lake, Consultant in Public Health, Barnet and Harrow Public Health Team
- (KH) Kirstie Haines, Strategic Lead Adults and Health, LBB
- (LJ) Liz James, Interim Joint Chief Operating Officer/Director of Clinical Commissioning, BCCG (Joint Chair)
- (MA) Muyi Adekoya, Acting Head of Service, LBB/CCG
- (RH) Roger Hammond, Deputy Chief Finance Officer, BCCG
- (ZG) Zoe Garbett, Commissioning Lead Health and Wellbeing, LBB (minutes)

Apologies:

- (AH) Andrew Howe, Director of Public Health, Barnet and Harrow Public Health Team

	ITEM	ACTION
1.	<p>Welcome / Apologies</p> <p>As Chair LJ welcomed the attendees to the meeting.</p> <p>Apologies were received from AH, JL attended in his place.</p>	
2.	<p>Minutes of the last meeting</p> <p>Minutes agreed as accurate. The minutes were reported to the HWBB 21 January.</p>	
3.	<p>Action log</p> <p>The action log was updated.</p> <p>Action from last meeting-</p> <ul style="list-style-type: none"> • A report on the system wide action to reduce falls did not go to the HWBB in January and is going to the Board in March. MA to circulate to JCEG prior to publication • DW to circulate mental health social work business plan and 	<p>MA</p> <p>DW</p>

	implementation plan (when this is in a form to share).	
4.	<p>BCF 2016/17</p> <p>BR explained that the paper presented was a paper that went to the CCG Financial, Planning and QIPP (FPQ) Committee to explain the progress made to develop our BCF plans for 2016/17. The policy framework and individual allocations have been released but timescales are still not known.</p> <p>BR would like to review the System Resilience Schemes and assess how these can be bought into the BCF. MA explained that this work is in progress.</p> <p>KH asked about the HWBB reporting; the Group agreed that as the guidance is still unavailable an updated report would be bought to the next JCEG in April.</p> <p>DW asked for a plan of action to be circulated to the JCEG to assure sign off by JCEG.</p> <p>RH asked if both organisations would have agreed their budgets prior to agreeing the BCF plans. AD stated that LBB's budget is going to council on 1 March 2016. AD to circulate when published.</p> <p>DW stated that the Deed of Variation has been signed so the pooled budget can now be established. RH and AD to propose how the pool budget can be established and what needs to be considered e.g. managing risks.</p> <p>The Group agreed that good progress has been made following a number of discussions about the BCF for 2016/17.</p> <p>DW stated that the FPQ paper does not make explicit reference to the amount for the protection of adult social care (for Barnet £6.7 million) specified in guidance from NHS England calculated using a Relative Needs Formula. BR and DW to discuss outside of the meeting.</p>	<p>KH/MA</p> <p>AD</p> <p>AD/RH</p> <p>DW/BR</p>
5.	<p>Section 75: Progress reports</p> <p><u>Progress against 575 Audit</u></p> <p>KH updated on progress against the section 75 audit; majority of the actions have progressed:</p> <ul style="list-style-type: none"> • Deed of variation and signed schedules identified • Performance and annual reporting framework agreed • Signed documents are available and stored in LBB deed room and a central electronic library is saved in ZG • Training being arranged for staff at all levels as well as members of the Audit Committee <p>Outstanding action:</p> <ul style="list-style-type: none"> • Children's MOU to be signed – LJ to review and return to CM for signing and sealing 	<p>LJ</p>

	<p>KH stated that this process has been important to assure Committees that we have covered these concerns to allow for pool and to minimise risk.</p> <p>ZG to add JCEG ToR link from HWBB papers ZG to ensure that Jason Brown has copies of the Section75s ZG add specific list of schedules and where they are stored CCG in send link to where the S75s are stored to ZG</p> <p>LJ stated that the Speech and Language Therapy, BCG and Learning Disability S75s all include principles to pool budgets, We now need to move in that direction.</p> <p>Report required at the next meeting from the Finance Group (which reports to JCEG) which explores clauses to pool budgets to ensure appropriateness and how these can be implemented. RH and AD to discuss with the Finance Group.</p> <p>Audit update to be circulated prior to the next CCG Audit Committee (22 April)</p> <p>Performance and finance. Including control environment reports</p> <p>KH explained that a performance monitoring process has been put in plan to monitor performance of the section 75s and report these to each meeting of the JCEG. Templates were sent to pooled budget managers and three completed.</p> <p>DW and BR to support the performance monitoring process.</p> <p>CM stated that the same reporting template will be used for children's S75s and reported to the next JCEG.</p>	<p>ZG</p> <p>BR</p> <p>AD/RH</p> <p>KH</p> <p>DW/BR</p>
6.	<p>Draft overarching section 75</p> <p>KH explained that she is still waiting for legal advice as to whether we are able to change the current agreement with a deed of variation to become open ended and to update the risks or whether a new one is required. KH to chase legal for a response and liaise with BR.</p>	<p>KH/BR</p>
7.	<p>Children and Young People's Plan (2016- 2019)</p> <p>CM explained that the Child n and Young People's Plan is being developed, linking with the Joint Health and Wellbeing Strategy as well as the Primary care Strategy (outline) and raising specific issues that are important to our young people and families. The Plan also raises the concept of a family friendly Samet. Clare Stephens from the CCG has been involved so far. The Plan goes to Children, Education, Libraries and Safeguarding {CELS) committee in March and will then go out to consultation for final agreement in May.</p> <p>LJ stated that she felt the report read really well. LJ agreed to make sure that the right people feed In and shape the plan.</p>	<p>LJ</p>
8.	<p>Corporate Parenting Pledge</p>	

	<p>CM stated that the Council have developed and agreed its pledge to support children in care.</p> <p>CM suggested that CCG develops its own pledge for children in care involving the Looked After Children Nurse and GPs. LJ to take forward.</p>	LJ
9.	<p>Public Health Commissioning Plan (2015-2020)</p> <p>JL explained that the Public Health Commissioning Plan is being refreshed and is going to the HWBB in March. Each of the council theme committee is receiving an updated Commissioning Plan. JL explained that the public health plan recognises the reduction in the public health grant (from central government) in year (2015/16) by 6.2% and further reductions will take place to 2020.</p> <p>The Group discussed the plan and agreed that it should be made clear that Public Health funds are used for system innovation and transformation.</p>	
10.	<p>JHWP Strategy Implementation Plan</p> <p>The Group agreed that a strategic overarching document needed to be reported to the HWBB at each meeting and that JCEG should review a detailed performance report at each so that they can provide assurance to the HWBB.</p>	
11.	<p>Health and Social Care Integration (HSCI) Governance</p> <p>DW described the changes to the HSCI Governance that have taken place such as bringing together Tier 1 and 2 with Ageing Well and bringing the HSCI Agreement of Ageing Well changes.</p> <p>The Group agreed the importance of providers being involved in the HSCI Board and this will be looked at as part of BCF 16/17.</p>	
Performance and Finance Review		
12.	<p>BCF: Q3 Performance report (to NHSE 26 February)</p> <p>The Group discussed BCF reporting ahead of submission of quarter 3 performance to NHS England on the 26 February. This is the first quarter where non-elective admissions have decreased. Delayed transfers of care improved over the last month but still above target. There is work to be done to develop single client identifiers.</p> <p>AD stated that the budget is on track to be spent.</p> <p>LJ explained that there is a data issue which the CCG are looking into with the CSU</p> <p>DW and LJ/BR to check and agree narrative</p>	DW/LJ/BR
13.	<p>JCEG Work Programme</p> <p>Section 75 finance group report to be added to the the next agenda.</p>	

14.	HWWB - Forward Plan CCG to confirm timescales for the STP paper. ZG to discuss with Matt Powls.	ZG
12.	AOB No AOB.	
	Next meeting- Monday 25 April 2016, 1pm-3pm (Boardroom, NLBP)	